

Annexure B Work Order for Contracting of Resources no. [Work Order Number-\_\_\_] [Document Title-\_\_\_]

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THIS WORK ORDER NO. \_\_\_\_\_\_ start date as specified in table below (the '**Start Date**') is being executed pursuant to the Agreement between Interfront and \_\_\_\_\_\_

("the Contractor), the terms of which are incorporated herein by reference (the 'Work Order').

#### 1. DESCRIPTION OF THE SERVICES

The Contractor makes available to Interfront the services of the following resources for the roles and periods as indicated below.

Role	Period	Start Date	Resource Name

The operations team context within which these resources will be applied is described in Reference Document 1.

#### Reference Documents:

Ref no	Title	Version/Date
1		04/08/2015

#### 2. DELIVERABLES AND TIMELINE

The Contractor shall procure, modify, plan, design, develop and/or implement the Deliverables that are identified and described in **Table B-2**.

## Table B-2

Description of Deliverables for contracted resource

**Purpose:** 

**Responsibilities/Tasks:** 

Note: Project scope is subject to change, as determined by project manager/team lead.



#### 3. CONTRACTOR'S CHARGES

- 3.1 The Contractor's Charges for Services under this Work Order shall be the charges as set forth in **Table B-3** of this Work Order.
- 3.2 Contractor Personnel shall log their time spent working on the Services on the designated project on the Interfront timesheet system and these records should accompany invoices to Interfront.

Charges for this work order are detailed in Table B-3

Table B-3				
Resource Name	Role	Hourly Rate (excl. VAT)	Max Hours	Budget for period
Total (excl. VAT)				
VAT (15%)				
Maximum cumulative time and materials charges (including 15% VAT) not to be exceeded without Interfront's prior written approval				

### 4. SPECIAL CONDITIONS:

- 4.1 The charges include all travel, accommodation, and any other incidental expenses.
- 4.2 Interfront, through its Contract Representative, may request replacement of the resource with a resource that has similar skills and experience on short notice, based on evaluation of work output and quality over a period of at least 2 weeks.
- 4.3 The Contractor's supplied equipment and software please refer to document Ref1 sections 3.1 and 3.2.
- 4.4 The resource/s equipment and environment will be validated for compliance with SARS and Interfront information security policies and procedures.
- 4.5 The resource will be required to work at the Interfront Somerset West offices from time to time as and when agreed between the two parties.



Interfront may terminate this work order by giving the Contractor one (1) calendar 4.6 month's written notice of termination. The resource will be required to do a complete handover of tasks and a full knowledge transfer of the code with Interfront developers.

#### 5. **KEY POSITIONS**

The Key Service Provider Positions, and the individuals filling such Positions are listed in Table B-4.

Table B-4		
Position Name of the Individual		

Interfront Representatives for the purposes of this Work Order are listed in

#### Table B-5.

Table B-5		
Role	Name of Individual	
Contract Representative	John Robertson	
Manager: Software Development	Francois Smit	
Project Manager	Mohanee Ramgathi	

#### 6. INTERFRONT RETAINED RESPONSIBILITIES

Interfront retained responsibilities specifically applicable to this Work Order are listed in Table B-6.

Table B-6			
Interfront Retained Responsibilities			
Definition and schedule of work required from resource as per document Ref 1			
section 3.3			
Evaluation of performance (output) and quality of work			



### 7. MEETINGS AND REPORTS

The Contractor and Interfront shall hold the meetings set forth in **Table B-7**, and the Contractor shall prepare and deliver to Interfront the reports listed in **Table B-8** on the schedule therefore set forth in such Table.

Table B-7		
Meetings		
Not applicable		

Table B-8		
Report Date		
As per project process	As per project process	

[Signature blocks appear on the next page.]



IN WITNESS WHEREOF, the duly authorized representatives of the Parties hereto have caused this Work Order to be duly executed.IN WITNESS WHEREOF, the duly authorized representatives of the Parties hereto have caused this Work Order to be duly executed.

for International Frontier Technologies SOC Ltd		for International Frontier Technologies SOC Ltd	
Name	Leilanie Janse van Rensburg	Name	John Robertson
Title	Acting Managing Director	Title	Operations Director
Date		Date	
Signature		Signature	
for International Frontier Technologies SOC Ltd		<u>.</u>	
Name	Madelein Pepperell		
Title Company Secretary			
Date			
Signature			

for Contractor	for Contractor	
Name	Name	
Title	Title	
Date	Date	
Signature	Signature	

