

## Supply and Installation of a Continuous Integration and Deployment Tool to Interfront *Company Reg. no: 2009/007987/30*

<b>Tender Number</b>	RFT-5-2019/20 Supply and Installation of a Continuous integration and deployment Tool to Interfront
<b>Mode of Bid Submission</b>	Hand delivery / courier
<b>Date of advertisement</b>	13 December 2019
<b>Last Date &amp; Time of Submission of Bid</b>	27 January 2020 at 11H00 Tender documents received after this date and time will not be accepted regardless of the method used to send or deliver such documents
<b>Date &amp; Time of Opening of Bids</b>	27 January 2020 at 11H00
<b>Bidding Document Cost</b>	No cost
<b>Bidding Documents Obtainable From</b>	Bidders are requested to download the bid documents from Interfront's website at: <a href="http://www.interfront.co.za/procurement.html">http://www.interfront.co.za/procurement.html</a>
<b>Bid Submission Address</b>	Bid documents must be deposited into the Tender Box at: Gleneagles Building, Somerset Links Office Park, De Beers Avenue, Somerset West <b>The bid box will only be available from:</b> Mondays to Fridays 08H00 to 17H00
<b>Contact Details (for enquiries only)</b>	Lynn Solomons Tel no: 021 840 3400 Fax no: 021 840 3401 E-Mail: <a href="mailto:procurement@interfront.co.za">procurement@interfront.co.za</a>



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## 1. PART 1 – INTRODUCTION

### 1.1 Introduction

International Frontier Technologies SOC Ltd (hereinafter referred to as “Interfront”) is a wholly owned subsidiary of the South African Revenue Service (SARS). However, Interfront’s business operations function independently through its own Board of Directors and it strives to be a fully sustainable, eco-friendly body. Interfront is developing customs and border management information technology (IT) solutions for SARS and supports the systems it has in operation with clients.

### 1.2 Invitation to prospective suppliers

This request for tender RFT-5-2019/20 Supply and Installation of a Continuous integration and deployment Tool to Interfront (hereinafter referred to as “Deliverables”), is an invitation by Interfront to prospective service providers to submit tenders, as further described in Annexure A hereof.

### 1.3 Duration of service

It is Interfront’s intention to enter into an agreement with the awarded service provider for Supply and Installation of a Continuous integration and deployment Tool to Interfront.

The selected service provider will be requested to enter into negotiations with Interfront in order to conclude the Supply and Installation of a Continuous integration and deployment Tool to Interfront in Annexure A to this Request for Tender (RFT). It is Interfront’s intention to enter into an agreement based on the specifications as set out in Annexure A to this RFT with only one (1) legal entity. The quantity of the order may vary and the Annexure serves only as a best estimate.

### 1.4 Contact details

Any queries regarding this bid or on any matter arising from or referred to in this document, must be addressed to Lynn Solomons, in writing, as set out hereunder in table 1. Under no circumstances may any other employee of Interfront be approached for any information. Any such action may result in a disqualification of a tender submitted in response to this RFT.

**Table 1**

Enquiries	
<b>Contact Person:</b>	Lynn Solomons
<b>Tel no:</b>	021 840 3400
<b>email address:</b>	<a href="mailto:procurement@interfront.co.za">procurement@interfront.co.za</a>
<b>Closing date for enquiries:</b>	20 January 2020

## 2. PART 2 – CONDITIONS OF CONTRACT

### 2.1 General Conditions of Contract

All bids, contracts or orders for goods or services shall be subject to the General Conditions of Contract as published by the National Treasury of the Republic of South Africa. In the event of any conflict between the provisions contained in any contract or agreement in place as between Interfront and the supplier / contractor / service provider and the General Conditions of Contract, the provisions as contained in the General Conditions of Contract shall prevail. Kindly familiarise yourself with these provisions at <http://www.treasury.gov.za/>

### 2.2 Special Conditions of Contract

#### 2.2.1 Tax Compliance

When submitting a tender to Interfront, bidders must be tax compliant and registered on the Central Supplier Database (CSD) of National Treasury. Bidders must also submit a **valid** Tax Clearance Certificate as part of their tender documents with their tax compliance status (TCS) authorization pin for Interfront to validate the bidders' tax compliance status on e-filing if needed. Bidders' tax compliance status will also be checked on National Treasury's CSD. No tender will be awarded to a bidder who is not tax compliant and/or not registered on National Treasury's CSD.

#### 2.2.2 Interfront reserves the right to:

2.2.2.1 Cancel or reject any bid; not award the tender to the bidder who scores the highest price preference points; award the tender in part or in full to one or more bidders on a non-exclusive basis, cancel or reject any tender and not award the tender at all.

2.2.2.2 Interfront reserves the right in its sole discretion to:

- withdraw, suspend or cancel this RFT at any time;
- change any condition, procedure or rule of the RFT by notice to all bidders;
- amend, vary, or supplement any of the information, terms or requirements contained in this RFT, any information or requirements delivered pursuant to this RFT, or the structure of the RFT process by notice to all bidders;
- re-advertise for RFT responses;
- provide further information in respect of, and modify the provisions or rectify any mistakes of this RFT at any time prior to the closing date by notice to all bidders;
- disqualify any person who is a bidder or prospective provider of goods or services, or a recipient or prospective recipient of goods disposed of or to be disposed of, who directly or indirectly influence or interfere with the work of any Interfront employees involved in the procurement process in order, *inter alia*, to:
  - influence the process and/or outcome of a bid;
  - incite breach of confidentiality and/or the offering of bribes;
  - cause over- or under-invoicing;
  - influence the choice of procurement method or technical standards; and/or
  - influence any of our employees in any way which may secure an unfair advantage during or at any stage of the procurement process.

#### 2.2.3 The following will lead to the immediate disqualification of a bidder:

2.2.3.1 Bidders who submit information that is fraudulent, factually untrue or inaccurate, for example memberships that do not exist, falsified BEE credentials, experience, qualifications, etc.

2.2.3.2 Bidders who received information not available to other vendors through fraudulent means;

2.2.3.3 Bidders who try to influence the bidding process by illegal means.

- 2.2.3.4 Bidders who fail to declare their interest in Interfront, dealings or relationships with any staff member of Interfront.
- 2.2.3.5 Tenders that are delivered after the closing date and time of the tender, regardless of the method used to send or deliver the tender documents.
- 2.2.4 The following bidders may be disqualified:**
- 2.2.4.1 Bidders who fail to provide proof of their tax compliance status;
- 2.2.4.2 Bidders who fail to provide written proof from the SARS that, that Bidder has no tax obligations;
- 2.2.4.3 Bidders who submitted incomplete information and/or documentation according to the requirements of this RFT;
- 2.2.4.4 Bidders who do not comply with any other requirements as stipulated in this document;
- 2.2.4.5 Bidders who do not meet any of the mandatory requirements;
- 2.2.4.6 Bidders who are not registered on the CSD of National Treasury.
- 2.2.4.7 Proposals/bids that are qualified by a bidder's own conditions may be rejected as being invalid, and failure of the bidder to renounce such conditions when called upon to do so may invalidate the proposal.
- 2.2.5 Costs**  
All costs must be stipulated. No costs will be paid for if not stipulated in the tender.
- 2.2.6 Submission of tender documents:**  
Tender documents must be in hardcopy, sealed and properly packaged with RFT-5-2019/20 Supply and Installation of a Continuous integration and deployment Tool to Interfront on it. Each page of the tender documents must be initialled by the bidder. Tender documents will only be considered if received by Interfront before the closing date and time, regardless of the method used to send or deliver such documents to Interfront. No electronic submission of tender documents is allowed. Late bids will not be accepted. Only originally signed tender documents will be accepted. No photocopies of signed documents will be allowed.
- 2.2.7 Central supplier database (CSD) registration**  
All bidders partaking in this tender must be registered on National Treasury's Central Supplier Database (CSD) at website <https://secure.csd.gov.za/>
- 2.2.8 Checklist**  
Take note of Returnable Schedule 8 attached hereto.
- 2.2.9 Information to be provided by the bidder**
- 2.2.9.1 Proven relevant experience and success, as well as the ability to deliver a reliable, efficient and effective service will be important considerations. By submission of a tender each bidder warrants that he/she/it is highly skilled, professional, competent and experienced in the area for which he/she/it has tendered.
- 2.2.9.2 Any work performed by a successful bidder will be evaluated against these criteria.
- 2.2.9.3 The bidder also warrants that the goods/service provided will be of a superior standard, and is unlikely to cause undue difficulties.
- 2.2.9.4 Interfront may request clarification or additional information regarding any aspect of the proposal. The bidder must supply the requested information promptly and in writing.
- 2.2.9.5 Interfront may also request a demonstration and bidders must comply with such a request within acceptable time frames.

**2.2.10 Acceptance of RFT conditions**

The bidders' participation in this RFT process is deemed to constitute acknowledgement and acceptance by the bidder of the Special Conditions of Contract contained in this RFT as well and National Treasury's General Conditions of Contract.

**2.2.11 Validity of information**

Interfront has made reasonable efforts to ensure accuracy in compiling this RFT. However, neither Interfront, nor its employees, directors, officers, advisers, shareholder or representatives will be liable to the bidder or any third party for any inaccuracy or omission in the RFT or in respect of any additional information Interfront may provide to the bidder as part of the RFT process.

The bidder is deemed to have examined this RFT and any other information supplied by Interfront to the bidder and to have satisfied itself as to the correctness and sufficiency of such before submitting a bid.

**2.2.12 RFT not an offer**

This RFT does not constitute an offer to do business with Interfront, but merely serves to facilitate a requirements-based decision process. Nothing in this RFT or any other communication made and entered into between Interfront (including its employees, directors, officers, advisers, shareholder or representatives) is a representation that Interfront will offer, award or enter into a contract.

**2.2.13 Preparation Costs**

The bidder will bear all its costs in preparing, submitting and presenting any response or tender to this RFT and all other costs incurred by it throughout the RFT process. Furthermore, no statement in this RFT will be construed as placing Interfront, its employees, directors, officers, advisers, shareholder or representatives under any obligation whatsoever, including in respect of costs, expenses or losses incurred by the bidders in the preparation of their response or tender to this RFT.

**2.2.14 Indemnity**

If a bidder breaches any condition of this RFT and, as a result of that breach, Interfront incurs costs or damages (including, without limit, the cost of any investigations, procedural impairment, repetition of all or part of the RFT process and enforcement of intellectual property rights or confidentiality obligations), then the bidder indemnifies and holds Interfront harmless from any and all such costs which Interfront may incur and for any damages or losses Interfront may suffer.

**2.2.15 Responsibility for subcontractors and bidder's personnel**

A bidder is responsible for ensuring that its subcontractors, personnel (including employees, directors, officers, advisers, shareholders and other representatives of a bidder) and personnel of its subcontractors comply with all terms and conditions of this RFT.

**2.2.16 Confidentiality**

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this RFT or a bidder's bid(s) may be disclosed by any bidder or other persons not officially involved with Interfront's examination and evaluation of a bid.

No part of the RFT may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a bid. This RFT and any other documents supplied by Interfront remain proprietary to

Interfront and must be promptly returned to Interfront upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived there from.

Throughout this RFT process and thereafter, bidders must secure Interfront's written approval prior to the release of any information that pertains to (i) the potential work or activities to which this RFT relates; or (ii) the process which follows this RFT. Failure to adhere to this requirement may result in disqualification from the RFT process and civil action.

After the closing date, no confidential information relating to the process of evaluating or adjudicating RFT responses or appointing a bidder will be disclosed to a bidder or any other person not officially involved with such process.

#### **2.2.17 Joint Ventures, Consortiums and Trusts**

A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

A trust, consortium or joint venture will qualify for points for the B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is preferred for every separate bid.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. Signed agreements will be acceptable as proof of the existence of a joint venture and/or consortium arrangement.

The joint venture and/or consortium agreements must clearly set out the roles and responsibilities of the lead partner and the joint venture and/or consortium party. The agreement must also clearly identify the lead partner, with the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

Bidders must submit concrete proof of the existence of joint ventures and/or sub-contracting arrangements. Interfront will accept signed agreements as acceptable proof of the existence of a joint venture and/or sub-contracting arrangement.

#### **2.2.18 National Treasury**

No tender shall be awarded to a bidder whose name (or any of its members, directors, partners or trustees) appears on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. Interfront reserves the right to withdraw an award, or cancel a contract concluded with a bidder should it be established, at any time, that a bidder has been blacklisted with National Treasury by another government institution.

#### **2.2.19 Governing Law**

South African law governs this RFT and the response process of this RFT. The bidder agrees to submit to the exclusive jurisdiction of the South African courts in any dispute of any kind that may arise out of or in connection with the subject matter of this RFT, the RFT itself and all processes associated with this RFT.



### 3. PART 3 – EVALUATION

#### 3.1 After the closing date:

- Interfront may request additional information, clarification or verification in respect of any information contained in or omitted from a bidder’s bid, which Interfront may do either in writing or at a meeting convened with the bidder for that purpose;
- no amendment may be made to a bid, unless specifically permitted or requested by Interfront;
- Interfront may shortlist bidders and may request presentations from short-listed bidders to give an oral presentation, which may include, but is not limited to, an equipment/service demonstration of their bid. This is an optional fact finding process which provides an opportunity for the bidder to clarify or elaborate on their bid. Interfront shall schedule the time and location of these presentations as and if necessary.
- Please take note that any and all costs involved in setting up these sessions will be borne by the bidder
- Interfront will enforce whatever measures it considers necessary to ensure the confidentiality and integrity of the contents of the RFT responses;
- Interfront will evaluate the RFT responses with reference to Interfront’s Evaluation Criteria detailed in paragraph 3.2. Interfront reserves the right to employ subject matter experts to assist in performing such evaluations.

#### 3.2 Evaluation criteria and methodology

Documents (mandatory and non-mandatory) will be evaluated according to the criteria specified in this RFT.

##### 3.2.1 Pre-qualification

Furthermore, only bidders who have a minimum level four (4) B-BBEE status level of contributor may respond with tenders to this RFT as provided for in the Preferential Procurement Regulations, 2017.

##### 3.2.2 Gate 1 - Pre-evaluation / Mandatory requirements

Interfront has defined minimum pre-qualification criteria that must be met by the bidder in order for Interfront to accept a RFT response for evaluation. In this regard a pre-evaluation verification will be carried out by Interfront in order to determine whether a tender complies with the provisions of Part 2 and Part 3 of this RFT.

**Table 2**

Pre-qualification / Mandatory requirements	Tick	
Bidder has a minimum level 4 B-BBEE status level of contributor?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Invitation to bid – SBD 1 document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Pricing schedule – firm prices SBD 3.1	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declaration of Interest – SBD 4 document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
National Industrial Participation Programme – SBD 5 document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Preference points claim form – SBD 6.1 document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declaration of Bidder’s past Supply Chain Management Practices – SBD 8 document	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Certificate of Independent Bid Determination – SBD 9 document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
General Conditions of Contract (GCC) document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Central Supplier Database (CSD) registration report with supplier CSD number included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Company bank stamped letter (not older than six (6) months) document included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tax Clearance Certificate and Tax Compliance Status pin documents included	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Non-compliance to the above mentioned documents may disqualify the bid.</b>		

Where there is a failure to comply fully with any of the pre-qualification criteria or Interfront is for any reason unable to verify whether the pre-qualification criteria are fully complied with, Interfront will have the right to either:

- 3.2.2.1 Entirely reject the tender in question and not to evaluate it at all;
- 3.2.2.2 Give the bidder an opportunity to supplement the information provided by it under its tender so as to achieve full compliance with the pre-qualification criteria within a period prescribed by Interfront;
- 3.2.2.3 Require the bidder to provide Interfront with such information as Interfront may request within a period prescribed by Interfront in order to enable Interfront to properly verify whether there is full compliance; or
- 3.2.2.4 In any event permit the tender to be evaluated.

**3.2.3 Gate 2 – Mandatory Technical Requirement Specification**

All bidders will be required to perform a demonstration of the continuous integration and deployment tool offered by the bidder in response to this tender.

The demo will be restricted to one hour per demo and will be evaluated based on the criteria in gate 2 and gate 3.

**Table 3**

Mandatory Technical Requirements	
Description	Response
1. Bidder will perform a demonstration of the continuous integration and deployment tool.	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. The deployment tool must accommodate 2 standalone on premise installations/instances and provide for at least 5 concurrent users.	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. The deployment tool must automate Java software deployment pipelines and manage dependencies from a single interface running on a Linux/AIX server.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. The deployment tool must provide real-time visibility on progress of executed deployment workflows.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. The deployment tool must have the ability to automate the software deploy process and allow for manual intervention.	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. The deployment tool should be easily customizable/extendable to accommodate Interfront-specific features.	Yes <input type="checkbox"/> No <input type="checkbox"/>
7. Basic training of the deployment tool must be provided. An outline of the basic training programme must be supplied.	Yes <input type="checkbox"/> No <input type="checkbox"/>
8. The deployment tool must be able to integrate with GIT, Jenkins, Nexus, WAS, DB2, Containers and Cloud solutions.	Yes <input type="checkbox"/> No <input type="checkbox"/>
9. The deployment tool must provide reporting of comprehensive metrics and analytics to enable continuous improvement of the continuous integration and deployment process and provide insight into failures and bottlenecks.	Yes <input type="checkbox"/> No <input type="checkbox"/>
10. The deployment tool should provide a full audit trail for all steps planned, actions taken, versions being deployed and change to the original plan of actions and versions.	Yes <input type="checkbox"/> No <input type="checkbox"/>
11. The bidder must provide at least 3 (three) contactable references with successful enterprise scale deployment tool implementations or at least 3 (three) letters of recommendation by customers / clients where similar work/projects were carried out. Provide a physical address, contact number(s) and e-mail address of references. References will be contacted by Interfront. Results will be based on the feedback provided by the reference. Please make sure that the contact number(s) and e-mail	Yes <input type="checkbox"/> No <input type="checkbox"/>

address are valid and that the references are aware that Interfront will be contacting them.	
12. The bidder must be an authorized seller/re-seller of the continuous integration and deployment tool.	Yes <input type="checkbox"/> No <input type="checkbox"/>
13. The bidder must have a local technical support presence (in South Africa) and working experience in managing continuous delivery at enterprise scale.	Yes <input type="checkbox"/> No <input type="checkbox"/>
14. The bid must be complete. Quotations must be clearly detailed with descriptions of all specifications listed in the statement of requirements and must cater for total cost of ownership and all plug-ins required. In addition, the recommended basic training outline must be provided with the quote. Any deviations from the specification must be sufficiently motivated and detailed on the proposal.	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Answering "No" to any of the above mentioned mandatory requirements will disqualify the bid.</b>	

### 3.2.4 Gate 3 – Functionality evaluation

Only bidders who complies with the requirements listed in gate 1 and gate 2 will be evaluated in gate 3. Bidders must score a minimum of 75 out of 100 during the functionality evaluation. The points scored for each criterion will be multiplied with the specified weighting for the relevant criterion to obtain the marks scored for each criterion. The total score will be converted to a percentage and only bidders who have met or exceeded the minimum threshold of 75 for functionality will be considered. A bidder who scores **LESS than 75** will be regarded as submitting a non-responsive bid and shall not be evaluated further.

All bidders who score 75 or more for functionality will be evaluated further on points for price and B-BBEE in terms of the 80/20 preference point system.

The bidder's quotation must be included and must meet the required specifications on the Pricing Schedule (Annexure 2) in full in order to proceed to price and BEE evaluation. If the bidder's quotation do not meet Interfront's specifications 100% the bidder will not be evaluated further.

**Table 4**

Functional Evaluation Criteria		
Description	Weight	Scoring Criteria
1. Does the deployment tool have the ability to show what versions of Interfront software applications/services exist on the target environment and what versions are being deployed?	10	<p>0 = does not show versions</p> <p>1 = versions are visible at .war/.ear-level</p> <p>2 = show detailed versions of all libraries within the .ear/.war files</p> <p>Please provide example screenshots where the tool displays the deployed application versions.</p> <p>Bidders to demo display of application versions to Interfront.</p>

<p>2. How easily extendable is the deployment tool?</p>	<p>30</p>	<p>0 = not easily extendable, requires extensive training to higher-level/skilled resources</p> <p>1 = requires basic training for mid-level Dev/DevOps resources</p> <p>2 = requires no training</p> <p>Please provide example screenshots of extensibility features within the tool.</p> <p>Bidders to demo extensibility features to Interfront.</p>
<p>3. Training on the use of the deployment tool</p>	<p>15</p>	<p>0 = self-study</p> <p>1 = online training or off-site instructor led training</p> <p>2 = onsite instructor led training</p>
<p>4. Number of technical resources available for support.</p>	<p>15</p>	<p>0 = resources based in Gauteng</p> <p>1 = resources based in Western Cape</p> <p>2 = resources based in Gauteng and Western Cape</p>
<p>5. Type of technical support offered</p>	<p>15</p>	<p>0 = no technical support</p> <p>1 = remote support only</p> <p>2 = onsite and Remote support (Western Cape and Gauteng)</p>
<p>6. Feedback from references confirming successful implementation, within expected timeframe, adequate technical support.</p>	<p>15</p>	<p>0 = no positive feedback</p> <p>1 = positive feedback on only one category</p> <p>2 = positive feedback on two categories</p> <p>3 = positive feedback on all three categories</p>
<p><b>TOTAL SCORE</b></p>	<p><b>100</b></p>	

**Minimum score to be achieved: 75**

### 3.2.5 Gate 4 – Price and BEE evaluation

3.2.5.1 Only bidders who score a minimum of 75 in gate 3 will move on to gate 4.

The price and BEE evaluation shall be based on the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017 and the points for evaluation criteria are as follows:

The 80/20 Preference point system will be used for this tender for the acquisition of goods/services with the Rand value equal to or above R30 000 and up to a Rand value of R50 million, inclusive of all applicable taxes:

**Table 5**

Adjudication Criteria	Points
Price Evaluation	80
BEE Evaluation	20
<b>TOTAL</b>	<b>100</b>

3.2.5.2 Price shall be scored as follows:

$$P_s = 80 \left( 1 - \frac{(P_t - P_{min})}{P_{min}} \right)$$

**Where:** **P<sub>s</sub>** is the number of points scored for price;  
**P<sub>t</sub>** is the comparative price of the bid under consideration;  
**P<sub>min</sub>** is the comparative price of the lowest acceptable bid.

3.2.5.3 Preference points shall be scored as follows:

Points will be awarded to Bidders who are eligible for preferences in respect of:

- B-BBEE contribution in terms of Returnable Schedule 4: SBD6.1
- B-BBEE Status Level of Contributor.
- A bidder may not be awarded points for B-BBEE status level of contributor if the bid documents indicate that the bidder intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the bidder qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.
- Up to 20 evaluation points (NP) will be awarded for the level of B-BBEE contribution, in accordance with table 6 below:

**Table 6**

B-BBEE Status Level of Contributor	Number of Points for Preference
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Refer to: [http://www.thedti.gov.za/economic\\_empowerment/economic\\_empowerment.jsp](http://www.thedti.gov.za/economic_empowerment/economic_empowerment.jsp) for the BEE Act and information.

3.2.5.4 The total number of adjudication points (N<sub>T</sub>) shall be calculated as follows:

$$N_T = P_s + N_p$$

**Where:** **P<sub>s</sub>** is the number of points scored for price  
**N<sub>p</sub>** is the total number of BBBEE points obtained

**3.3 Process following evaluation**

**3.3.1 Following Interfront’s evaluation of the RFT responses in this RFT, Interfront has the right to, *inter alia*, in its sole discretion:**

- 3.3.1.1 Shortlist one or more bidder(s) for award;
- 3.3.1.2 Undertake a Best and Final Offer (BAFO) process;
- 3.3.1.3 Interfront may conduct a due diligence exercise on any bidder or its subcontractor, which may include interviewing customer references or other activities to verify a bidder’s submitted or other information and capabilities (including visiting the bidder’s or subcontractor’s premises, sites and facilities) to verify certain stated facts or assumptions and in which regard the bidder will be obliged to grant Interfront with all such access, assistance and/or information as Interfront may reasonably request and to respond within the timeframes set by Interfront; or
- 3.3.1.4 Take any other action it deems appropriate.

**3.3.2** Interfront reserves the right to revise the points accorded to a bidder in respect of all or any of the criteria at any time in the event of further information being obtained by Interfront, which in Interfront’s opinion justifies such revision.

**3.3.3** Interfront will be under no obligation to select the bidder with the highest number of points.

**3.3.4** Upon an award, the successful bidder will be required to enter into an agreement with Interfront. In this regard:

- 3.3.4.1 Interfront may require the bidder to enter into an interim agreement under which the transition services would commence;
- 3.3.4.2 Interfront may enter into negotiations with the bidder with a view to concluding the agreement;
- 3.3.4.3 Interfront will be entitled to cease negotiating with a bidder and negotiate with another bidder if Interfront, in its sole discretion, is of the opinion that: the bidder has made misrepresentations in its RFT response; the bidder is attempting to withdraw from positions or commitments made in its bid; the bidder is not negotiating in good faith; or an agreement may not be expeditiously concluded with the bidder for any other reason.

**3.4 The recommended bidder**

**3.4.1 Implementation Timetable**

The recommended bidder will be required to implement a Proof of Concept (POC) using current Interfront systems.

Licenses should be valid for a minimum of one year, Interfront may look into subscribing or purchasing additional licenses thereafter.

**Proof of Concept (POC) measures**

1. Seamless configuration of multiple WebSphere Application Server (WAS) deployment environments	No functionality to configure WAS environments	<input type="checkbox"/>
	Limited functionality to configure WAS environments	<input type="checkbox"/>
	Full functionality to configure WAS environments	<input type="checkbox"/>

<p>2. Configuration and execution of multiple deployment workflows (in parallel) with support for customisable rules</p>	<p>No functionality to configure and execute multiple deployment workflows (in parallel) <input type="checkbox"/></p> <p>Limited functionality to configure and execute multiple deployment workflows (in parallel)</p> <p>Full functionality to configure and execute multiple deployment workflows (in parallel) <input type="checkbox"/></p>
<p>3. Promotion of deployment artefacts between 2 separate installations</p>	<p>No functionality to promote deployment artefacts from one environment to another <input type="checkbox"/></p> <p>Limited functionality to promote deployment artefacts from one environment to another <input type="checkbox"/></p> <p>Full functionality to promote deployment artefacts from one environment to another <input type="checkbox"/></p>

## BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X':	
Individual bidder (Details to be completed page 17 and 18)	
Joint venture	
Consortium	
Using Subcontractors	
Other	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/ Consortium member)	
Name of prime contractor	
Registration number	
VAT registration number	
CSD number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using subcontractors, indicate the following: (To be completed for each subcontractor)	
Name of prime contractor	
Registration number	
VAT registration number	
CSD number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	



RETURNABLE SCHEDULE 1 - ANNEXURE 1 – SBD 1

PART A  
INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF INTERFRONT</b>					
BID NUMBER:	<b>RFT-5-2019/20</b>	CLOSING DATE:	<b>27 January 2020</b>	CLOSING TIME:	<b>11H00</b>
DESCRIPTION	<b>Supply and Installation of a Continuous integration and deployment Tool to Interfront</b>				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
<b>Gleneagles Building</b>					
<b>Somerset Links Office Park</b>					
<b>De Beers Avenue, Somerset West</b>					
<b>The bid box will only be available from Mondays – Fridays, 08H00 to 17H00</b>					
<b>BIDDING PROCEDURE ENQUIRIES &amp; TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>					
CONTACT PERSON	<b>Lynn Solomons</b>				
TELEPHONE NUMBER	<b>021 840 3400</b>				
FACSIMILE NUMBER	<b>021 840 3401</b>				
E-MAIL ADDRESS	<b>procurement@interfront.co.za</b>				
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
CONTACT PERSON					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>	

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**RETURNABLE SCHEDULE 2 - ANNEXURE 2**

**PRICING AND DELIVERY**

**PRICING SCHEDULE – FIRM PRICES SBD 3.1 (ANNEXURE 2A)  
(PURCHASES)**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.**

Name of bidder.....	Bid number: <u>RFT-5-2019/20</u>
Closing Time: <u>11H00</u>	Closing date: <u>27 January 2020</u>

**\*\* (ALL APPLICABLE TAXES INCLUDED)**

Item no and Description	Quantity	Unit price	Total Price in ZAR
Deployment tool installations/instances	2		
Cost of plug-ins to support the listed integrations specified above (GIT, Jenkins, Nexus, WAS, DB2, Containers and Cloud solutions), if it is not included in the default installation	Per instance		
Concurrent user licenses (excluding system accounts)	5		
System accounts (if applicable)	2		
Basic training			
2 weeks POC			
<b><u>Annual license renewal projection:</u></b>			
Year 1			
Year 2			
Year 3			
<b>Total all-inclusive bid price</b>			

NB:

- Provide a detailed quotation to support this pricing schedule
- Provide documentation reflecting past three years annual license cost increases

**Note to pricing**

The bidder must take the following into consideration when pricing:

- Detailed deliverables as per the specifications as set out in Annexure 2B:
- The rate(s) of exchange to be used in this bid must be the rate(s) published by South African Reserve Bank (SARB) for the specific currency **on the date of advertisement of the bid**.
- The relevant rates of exchange information is accessible on [www.resbank.co.za](http://www.resbank.co.za)
- Rates must include any cost/charges in respect of labour, material, overheads, profit, delivery etc.;
- Ensure that the rates includes all costs deemed necessary as no additional costs will be admitted later;
- All rates and extended prices must include Value Added Tax (VAT);

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

- NB: Bidders must submit proof of the SARB rate(s) of exchange used.

***Interfront may require a breakdown of rates on any of the items priced and the bidder is to provide same without any additional cost.***

- Required by: **Interfront**
- At: **Gleneagles Building, Somerset Links Office Park, De Beers Avenue, Somerset West**
- Brand and model .....
- Country of origin .....
- Does the offer comply with the specification(s)? \*YES/NO
- If not to specification, indicate deviation(s).....
- Period required for delivery ..... \*Delivery: Firm/not firm
- Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* “all applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

## PRICE SCHEDULE AND SPECIFICATIONS (ANNEXURE 2B)

### 1. Background

Interfront, in collaboration with its main client, wants to embark on a strategy to streamline and automate the deployment of its Enterprise Software systems at the client site with a view to saving Interfront expense on budget, resources and time while mitigating the risk of having to depend on availability of experienced resources who have the technical expertise as well as working knowledge of the environment.

### 2. Key objectives

The objective is to appoint a single supplier with a proven track record for supplying and supporting software technology that will fill the continuous integration and deployment requirements below – Point 3.

### 3. Statement of requirements

***Should the awarded supplier fail to deliver any or all of the deliverables within the delivery time specified on page 20, Interfront has the right to impose penalties or terminate the order/contract. See clause 21, 22 and 23 of the General Conditions of Contract.***

Interfront is in the constant process of developing, building, packaging, uploading and deploying enterprise software systems both internally and on client testing and production environments. The packaging and deploying of Enterprise software, which requires integration with 3rd party systems on terms of budget, resourcing and time. The process will become streamlined over time but without automation the deployment process will remain expensive and open to the risk of having to depend on availability of experienced resources who have the technical expertise as well as working knowledge of the environment. Interfront, in collaboration with its main client, wants to embark on a strategy to streamline and automate the deployment of its Enterprise Software systems at the client site, saving both Interfront and its client the expense on budget, resources and time.

Proven relevant experience and success, as well as the ability to deliver a reliable, efficient and effective continuous integration and deployment tool will be important considerations. By the submission of a proposal, each bidder warrants that he/she/it is highly skilled, professional, competent and experienced in the area for which he/she/it has tendered.

Interfront SOC Ltd may request clarification or additional information regarding any aspect of the proposal. The bidder must supply the requested information promptly. Interfront SOC Ltd will also require a demonstration of the continuous integration and deployment tool, and bidders must comply with such a request within acceptable time frames.

In order to achieve the goal of streamlining and automating Interfront will need to partner with a supplier of tools that can perform continuous integration and deployment of enterprise scale application. The tools and bidder need to perform the following:

- 1.The bidder must have a local technical support presence (in South Africa) and working experience in managing continuous delivery at enterprise scale.
- 2.The deployment tool must accommodate 2 standalone installations/instances and provide for at least 5 concurrent users.

- 3.The deployment tool must automate Java software deployment pipelines and manage dependencies from a single interface running on a Linux/AIX server.
- 4.The deployment tool must provide real-time visibility on progress of executed deployment workflows.
- 5.The deployment tool must have the ability to automate the software deploy process and allow for manual intervention.
- 6.The deployment tool should be easily customizable/extendable to accommodate Interfront-specific features.
- 7.Basic training of the deployment tool must be provided. An outline of the basic training programme must be supplied.
- 8.The deployment tool must be able to integrate with GIT, Jenkins, Nexus, WAS, DB2.
- 9.The deployment tool must provide reporting of comprehensive metrics and analytics to enable improvement of the continuous integration and deployment process and provide insight into failures and bottlenecks.
- 10.Provide a full audit trail for all steps planned, actions taken, versions being deployed and change to original planning of actions and versions.
- 11.The bidder must provide at least 3 (three) contactable references with successful enterprise scale deployment tool implementations or at least 3 (three) letters of recommendation by customers / clients where similar work/projects were carried out.
- 12.The bidder must be an authorized seller/re-seller of the continuous integration and deployment tool.
- 13.The bidder will be required to perform a demonstration of the continuous integration and deployment tool.

**RETURNABLE SCHEDULE 3 - ANNEXURE 3 – SBD4**

**SBD 4**

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
  - 2.1 Full Name of bidder or his or her representative: ... ..
  - 2.1 Identity Number: .....
  - 2.2 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....
  - 2.3 Company Registration Number: .....
  - 2.4 Tax Reference Number : .....
  - 2.5 VAT Registration Number: .....
  - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

2"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed: .....

Position occupied in the state institution: .....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO / N/A**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with **YES / NO**



the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

.....  
 .....  
 .....

2.10 Are you, or any person connected with the bidder, **YES/NO**  
 aware of any relationship (family, friend, other) between  
 any other bidder and any person employed by the state  
 who may be involved with the evaluation and or adjudication  
 of this bid?

2.10.1 If so, furnish particulars.

.....  
 .....  
 .....

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**  
 of the company have any interest in any other related companies  
 whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....  
 .....  
 .....

**3. Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**4. DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

May 2011

**RETURNABLE SCHEDULE 5 - ANNEXURE 5 – SBDS**  
(If applicable)

**SBD 5**

This document must be signed and submitted together with your bid

**THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME**

**INTRODUCTION**

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

**1. PILLARS OF THE PROGRAMME**

1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:

- (a) Any single contract with imported content exceeding US\$10 million.  
o  
r
- (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.  
o  
r
- (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.  
o  
r
- (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.

- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

## **2. REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY**

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

## **3. BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)**

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
- Bid / contract number.
  - Description of the goods, works or services.
  - Date on which the contract was accepted.
  - Name, address and contact details of the government institution.
  - Value of the contract.
  - Imported content of the contract, if possible.

3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at [Elias@thedti.gov.za](mailto:Elias@thedti.gov.za) for further details about the programme.

**4. PROCESS TO SATISFY THE NIP OBLIGATION**

4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:

- a. the contractor and the DTI will determine the NIP obligation;
- b. the contractor and the DTI will sign the NIP obligation agreement;
- c. the contractor will submit a performance guarantee to the DTI;
- d. the contractor will submit a business concept for consideration and approval by the DTI;
- e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number .....	Closing date:.....
Name of bidder.....	
Postal address .....	
Signature.....	Name (in print).....
Date.....	

**RETURNABLE SCHEDULE 4 - ANNEXURE 4 – SBD6.1**

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender.

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \mathbf{or} & P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: ..... = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

YES		NO	
-----	--	----	--



v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

<b>Designated Group: An EME or QSE which is at last 51% owned by:</b>	<b>EME</b>	<b>QSE</b>
	<b>√</b>	<b>√</b>
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

**8.1** Name of company/firm:.....

**8.2** VAT registration number:.....

**8.3** Company registration number:.....

**8.4** TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**8.5** DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
 .....  
 .....

**8.6 COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**8.7** Total number of years the company/firm has been in business:.....

**8.8** I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES
1. ....
2. ....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS .....
.....
.....

RETURNABLE SCHEDULE 5 - ANNEXURE 5 – SBD8

SBD 8

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution’s supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</b> The Database of Restricted Suppliers now resides on the National Treasury’s website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If YES, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>The Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If YES furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If <b>YES</b> , furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If <b>YES</b> , furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME).....  
**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js365bW

## RETURNABLE SCHEDULE 6 - ANNEXURE 6 – SBD9

SBD 9

### CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

**RFT-5-2019/20 Supply and Installation of a Continuous integration and deployment Tool to Interfront**  
(Bid Number and Description)

in response to the invitation for the bid made by:

**Interfront**

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - a. has been requested to submit a bid in response to this bid invitation;
  - b. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - c. provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - a. prices;

- b. geographical area where product or service will be rendered (market allocation);
  - c. methods, factors or formulas used to calculate prices;
  - d. the intention or decision to submit or not to submit, a bid;
  - e. the submission of a bid which does not meet the specifications and conditions of the bid; or
  - f. bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js914w 2

**RETURNABLE SCHEDULE 7 - ANNEXURE 7 - Checklist:**

<b><u>Documents to include in your tender pack / Action taken</u></b>	<b><u>Tick if you have included/actioned</u></b>
Completed Invitation to bid (SBD 1)	<input type="checkbox"/>
Proof of authority must be submitted e.g. company resolution as requested for in SBD1	<input type="checkbox"/>
Tax Clearance Certificate and TCS authorisation pin	<input type="checkbox"/>
Bidder has a minimum level 4 B-BBEE status level of contributor	<input type="checkbox"/>
BEE certificate / Sworn Affidavit	<input type="checkbox"/>
Completed and signed Pricing Schedule – SBD3.1	<input type="checkbox"/>
Quotation included	<input type="checkbox"/>
Completed Declaration of Interest (SBD4)	<input type="checkbox"/>
National Industrial Participation Programme – SBD 5 document included	<input type="checkbox"/>
Completed Preference points claim form (SBD 6.1)	<input type="checkbox"/>
Completed Declaration of past supply chain management practices (SBD 8)	<input type="checkbox"/>
Completed Certificate of independent bid determination (SBD 9)	<input type="checkbox"/>
CSD report	<input type="checkbox"/>
Documentation reflecting past three years annual license cost increases	<input type="checkbox"/>
The tender is complete and meets specification 100%	<input type="checkbox"/>
References with valid contact numbers and e-mail addresses included	<input type="checkbox"/>
Company stamped bank letter (not older than six months)	<input type="checkbox"/>
Included all documentation for Mandatory Technical Evaluation Criteria as requested for in table 3	<input type="checkbox"/>
Included all documentation for Functional Evaluation Criteria as requested for in table 4	<input type="checkbox"/>
Print General Conditions of Contract from National Treasury’s website, initial each page and include in this pack (You may use the following link <a href="http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/default.aspx">http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/default.aspx</a> )	<input type="checkbox"/>
All pages of the tender pack has been initialled	<input type="checkbox"/>